Office of the Registrar
Comilla University
Cumilla-3506, Bangladesh
web: www.cou.ac.bd
Tel : (+88) 02334411145
Fax : (+88) 02334411135
Cell : (+88) 01790977497
E-mail : registrarcou@gmail.com
registrar@cou.ac.bd



রেজিস্ট্রার কার্যালয়
কুমিল্লা বিশ্ববিদ্যালয়
কুমিল্লা-৩৫০৬, বাংলাদেশ
ফোন : (+৮৮) ০২৩৩৪৪১১১৪৫
ফ্যাক্স : (+৮৮) ০২৩৩৪৪১১১৩৫
মোবাইল : (+৮৮) ০১৭৯০৯৭৭৪৯৭
ই-মেইল : registrarcou@gmail.com
registrar@cou.ac.bd

Memo no: CoU/Registrar/Person-993/2025/ 1714 Date: 29.10.2026

Order

Subject: Permission to proceed to Malaysia & Singapore.

The authority of this university has permitted **Moshiur Rahman**, Passport Number: **A21317838** to go to **Malaysia** for participating in a Seminar titled "Regional Erasmus+ Cluster Meeting and Contact-Making Seminar for Asia, the Middle East and the Pacific". After participation in the seminar he will visit Singapore from November 27 to 28, 2026. For this purpose, he has been granted 06 days (afternoon of November 22 to 28, 2026) duty leave. This order has been issued under the authority provided by the Government of Bangladesh Vide Memo No: 03.069.025. 06.00. 003.2011-144 (500), dated the 19th June 2011.

The expenses relating to this purpose will not be borne by Comilla University. After ending the leave he must be back to Bangladesh and submit a joining letter with respective documents to the Registrar through respective authority.

By order

29.10.2026

(Mohammad Nurul Karim Chowdhury)
Registrar (Additional Charge)
Comilla University
Cumilla, Bangladesh
Mobile: 01712-644277.

Moshiur Rahman
Lecturer
Department of Mass Communication and Journalism
Comilla University
Cumilla, Bangladesh.

Memo no: CoU/Registrar/Person-993/2025/ 1714 Date: 29.10.2026

Copy forwarded for information & necessary action to (Not in accordance with seniority)**:**

1. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. Dean, Faculty of Social Science, Comilla University, Cumilla.
4. Head, Department of Mass Communication and Journalism, Comilla University, Cumilla.
5. Controller of Exam, Comilla University, Cumilla.
6. Director in Charge (F&A), Comilla University, Cumilla.
7. Director in Charge (ICT Cell), Comilla University, Cumilla.
8. Concern Immigration Officer of Bangladesh.
9. P.S to VC, Comilla University, Cumilla (for Informing the Honorable VC).
10. P.S to Pro-VC, Comilla University, Cumilla (for Informing the Honorable Pro-VC).
11. P.A to Treasurer, Comilla University, Cumilla (for Informing the Honorable Treasurer).
12. Personal File.
13. Related Documents.
14. Office Copy.

29.10.2026

(Biplob Majumder)
Deputy Registrar
Comilla University
Cumilla, Bangladesh.