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রেজিস্ট্রার কার্যালয়

কুমিল্লা বিশ্ববিদ্যালয়

কুমিল্লা-৩৫০৬, বাংলাদেশ

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Memo no: CoU/Registrar/Person-500/2013/ **1583**

Date: 09.09.2026

Order

Sub: Extension of 'Study Leave (without pay)' for higher study in USA.

The Authority of Comilla University, Cumilla has granted the extension of study leave without pay to **Firoz Ahmed**, Passport Number: **EG0725518** from August 07, 2026 to August 06, 2027 for the completion of the **6th year** of his **Masters Leading to PhD Program** at '**University of Florida**', USA. For further extension of leave application along with satisfactory progress report should be sent to the Registrar where report giving person must mention duration of research and sign as the Supervisor or applicant has been conducting research work under the report giving person.

.The expenses relating to this purpose will not be borne by Comilla University.

By order

(Md. Majibur Rahman Mazumder)

Registrar

Comilla University

Cumilla, Bangladesh

Mobile: 01726-401311.

Firoz Ahmed

Associate Professor

Department of English

Comilla University

Cumilla, Bangladesh.

Memo no: CoU/Registrar/Person-500/2013/ **1583**

Date: 09.09.2026

Copy forwarded for information & necessary action to (Not in accordance with seniority):

1. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. Dean, Faculty of Arts and Humanities, Comilla University, Cumilla.
4. Head, Department of English, Comilla University, Cumilla.
5. Controller of Exam, Comilla University, Cumilla.
6. Director in Charge (ICT Cell), Comilla University, Cumilla.
7. Director in Charge (F&A), Comilla University, Cumilla.
8. Concern Immigration Officer of Bangladesh.
9. P.S to VC, Comilla University, Cumilla (for Informing the Honorable VC).
10. P.S to Pro-VC, Comilla University, Cumilla (for Informing the Honorable Pro-VC).
11. P.A to Treasurer, Comilla University, Cumilla (for Informing the Honorable Treasurer).
12. Personal File.
13. Office Copy.

(Biplob Majumder)

Deputy Registrar

Comilla University

Cumilla, Bangladesh.