



Memo no: CoU/Registrar/Person-765/2019/1569

Date: 08 - 09 - 2026

Order

Sub: Extension of Leave for higher study in USA (PhD Program).

The Authority of Comilla University, Comilla has granted the extension of study leave as Extra-ordinary leave to **Mantasha Tabassum**, Passport No: **BR0702525** from July 29, 2026 to July 28, 2027 for the completion of the 6th year of her PhD Program at '**University of Houston**', USA. After expiry of above mentioned period there is no provision for extension of leave as per "Study Leave Rules" of this university.

The expenses relating to this purpose will not be borne by Comilla University.

By order

(Md. Majibur Rahman Mazumder)

Registrar

Comilla University

Cumilla, Bangladesh

Mobile: 01726-401311.

Mantasha Tabassum

Assistant Professor

Department of Pharmacy

Comilla University

Cumilla, Bangladesh.

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Copy forwarded for information & necessary action to (Not in accordance with seniority):

01. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
02. Dean, Faculty of Science, Comilla University, Cumilla.
03. Head, Department of Pharmacy, Comilla University, Cumilla.
04. Controller of Exam, Comilla University, Cumilla.
05. Director in Charge (F&A), Comilla University, Cumilla.
06. Director in Charge (ICT Cell), Comilla University, Cumilla.
07. P.S to VC, Comilla University, Cumilla (for Informing the Honorable VC).
08. P.S to Pro-VC, Comilla University, Cumilla (for Informing the Honorable Pro-VC).
09. P.A to Treasurer, Comilla University, Cumilla (for Informing the Honorable Treasurer).
10. Personal File.
11. Office Copy.

(Biplob Majumder)

Deputy Registrar

Comilla University

Cumilla, Bangladesh.