



Memo no: CoU/Registrar/Person-683/2016/ 1528

Date: 01.09.2026

Order

Sub: Extension of 'Study Leave' for higher study in USA.

The authority of Comilla University, Cumilla has granted the extension of study leave with pay to **Nargis Sultana**, Passport No: **EG0958578** from August 26, 2026 to August 25, 2027 for the completion of the 4th year of her Masters Leading to PhD Program at **'Texas A & M International University, USA**. As per provision of leave rules of this university 'study leave' will be extended on receipt of an application for extension along with satisfactory progress report which should be sent to the Registrar of this university.

The expenses relating to this purpose will not be borne by Comilla University.

By order

(Md. Majibur Rahman Mazumder)

Registrar

Comilla University

Cumilla, Bangladesh

Mobile: 01726-401311.

Nargis Sultana

Associate Professor

Department of Finance and Banking

Comilla University

Cumilla, Bangladesh.

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Copy forwarded for information & necessary action to (Not in accordance with seniority):

1. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
3. Dean, Faculty of Business Studies, Comilla University, Cumilla.
4. Head, Department of Finance and Banking, Comilla University, Cumilla.
5. Controller of Exam, Comilla University, Cumilla.
6. Director in Charge (F&A), Comilla University, Cumilla.
7. Director in Charge (ICT Cell), Comilla University, Cumilla.
8. Concern Immigration Officer of Bangladesh.
9. P.S to VC, Comilla University, Cumilla (for Informing the Honorable VC).
10. P.S to Pro-VC, Comilla University, Cumilla (for Informing the Honorable Pro-VC).
11. P.A to Treasurer, Comilla University, Cumilla (for Informing the Honorable Treasurer).
12. Personal File.
13. Office Copy.

(Biplob Majumder)

Deputy Registrar

Comilla University

Cumilla, Bangladesh.